

1. I hereby authorize \_\_\_\_\_ to release my information to: Name: \_\_\_\_\_  
Address: \_\_\_\_\_

2. Patient's Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

3. The purpose for which the following information is being requested: \_\_\_\_\_

4. I authorize the following information to be released from my medical/surgical records:  
Date(s) of Service(s): \_\_\_\_\_

**Records authorized to be released are listed below. In the event that the information checked below includes reference to a mental health or drug and/or alcohol condition, treatment, or diagnosis, I authorize the release of that information.**

Please check (✓) the appropriate item(s):

- |  |  |   |   |                                 |
|--|--|---|---|---------------------------------|
| <input type="checkbox"/> ER Record/Dictation           | <input type="checkbox"/> History and Physical      | <input type="checkbox"/> Progress Notes                                   | <input type="checkbox"/> Consultation(s)        | <input type="checkbox"/> EKG(s) |
| <input type="checkbox"/> Discharge Summary             | <input type="checkbox"/> Surgery Report(s)         | <input type="checkbox"/> Labs (incl. HIV)                                 | <input type="checkbox"/> X-Ray Report(s)        |                                 |
| <input type="checkbox"/> Pathology Report              | <input type="checkbox"/> Doctors Orders            | <input type="checkbox"/> Medications                                      | <input type="checkbox"/> UB-92 or Itemized Bill |                                 |
| <input type="checkbox"/> Radiology Films               | <input type="checkbox"/> Genetic Screening/Testing | <input type="checkbox"/> Photographs, Video Tape, Digital or Other Images |   |                                 |
| <input type="checkbox"/> Other (Please Specify): _____ |  |   |   |                                 |

**To authorize the release of mental/behavioral health records, in addition to medical/surgical records, a separate Authorization For Release of Behavioral Health Records must also be completed.**

5. I understand that I may revoke this authorization at any time in writing, except to the extent that action has already been taken in reliance upon this authorization. If not previously revoked, this authorization will terminate on the following date, event or condition: \_\_\_\_\_ . If no date, event or condition specified, this authorization will expire after 60 days.

I further understand that I will agree to pay the facility the costs incurred by Parkview Health in preparing the copy of the requested medical records as allowed by State and Federal guidelines.

I understand that no treatment, payment, enrollment or eligibility for benefits may be conditioned on whether I sign this authorization.

The facility, its employees, officers, and physicians are hereby released from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.

The information used or disclosed pursuant to the authorization may be subject to redisclosure by the recipient and no longer protected by federal law.

I understand that I am entitled to a copy of this authorization.

Printed Name: \_\_\_\_\_

Patient/Parent/Guardian/Legal Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**FOR FACILITY PERSONNEL ONLY**

Patient Identification Verified. Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Hospital Personnel Receiving Form

- Parkview Hospital • 2200 Randallia Drive • Fort Wayne, IN 46805
- Parkview Huntington Hospital • 2001 Stults Road • Huntington, IN 46750
- Parkview LaGrange Hospital • 207 North Townline Road • LaGrange, IN 46761
- Parkview Noble Hospital • 401 Sawyer Road • Kendallville, IN 46755
- Parkview North Hospital • 11115 Parkview Plaza Drive • Fort Wayne, IN 46845
- Parkview Whitley Hospital • 353 North Oak St. • Columbia City, IN 46725
- Orthopaedic Hospital at Parkview North, LLC • 11119 Parkview Plaza Dr. • Fort Wayne, IN 46845

**AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS**

***All entries must be dated and timed.***

Patient Name: \_\_\_\_\_

Medical Record Number: \_\_\_\_\_

Date of Service: \_\_\_\_\_

